

## Courses on Management Program

**Course Code : MP**

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**Course Duration : 4 Week**

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**Course Time : 09:00 - 17:00**

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**Course Language : Nepali; English**

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**Course Overview :** This is a four-week training course. This covers planning, organizing, leading, controlling and staffing functions. Very common skills/concepts of the functions, those are in general practice, have been selected. This training will be conducted in English or Nepali according to need. **Course Goal :**

Apply their personal styles of leadership and management.

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Analyze the functions and roles required of a manager.

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Develop individual plans to improve leadership and management effectiveness.

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Examine the environment in which an organization operates.

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Conduct SWOT analysis

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Develop and provide effective leadership to the organization.

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Manage people.

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Solve problems

Make quality decisions.

**Course Cost :**